



XOLANI NONDABULA

JUNIOR DEVELOPER
&
SEO OFFICER

KEY COMPETENCIES

- Web Design & Development
- Project Management
 - Technical SEO
 - Technical Support
 - Cloud Support
 - Digital Marketing
 - QA Testing
- LMS Instructor/Facilitator
 - Design
- Network Administrator

ADDITIONAL CERTIFICATES

- Digital Marketing (Red & Yellow Creative School of Business) Nov 2019
- Advanced Google Analytics (Google) March 2019
 - Google Tag Manager Fundamentals (Google) March 2019
- The Fundamentals of Digital Marketing (Google Digital Skills For Africa) March 2019
 - MCSA: Windows Server 2016 (Microsoft) April 2018
 - MCSE: Cloud Platform and Infrastructure (Microsoft) March 2018
 - MCSA: Windows Server 2012 (Microsoft) Feb 2018
 - MCP (Microsoft) Jan 2018

PERSONAL SUMMARY

A bright, talented, ambitious and self-motivated dedicated information technology graduate with demonstrated success in programming, database administrator, search engine optimization and web designer and developer with a strong design background who possesses self-discipline and the ability to work with the minimum of supervision. A good team player who thrives on creating engaging creative solutions is deadline orientated and has the ability to produce detailed technical specifications from client requirements. I am a quick learner who can absorb new ideas and can communicate clearly and effectively with everyone.

WORK HISTORY

Developer/ SEO Officer

AYO Technology Solution | March 2020 - present

WEB DEVELOPER

- Developed and maintain client's website.
- Creates the image links, and ensures that links are up to date; updates information on pages so that content is current.
- Specialized in CSS, HTML, WordPress, Java, ASP.net, C#, JavaScript.
- Anticipating and providing support in solving technical issues.
- Designing, creating, coding and maintaining the content of the websites/jump pages/landing pages/creative assets.

SEO OFFICER

- Developing, implementing, and optimizing SEO strategies and initiatives for a variety of clients' websites.
- Conducting keyword research and analysis for better ranking.
- Data analysis through the Google Analytics tool and identifying areas for improvement.
- Optimize various web site components including title tags, meta - Help in Content writing for the back linking purpose.
- SERP & Analytics Reporting

Digital Lab Intern (Web Dev & SEO)

AYO Technology Solution | March 2019 - February 2020

- Create QA test cases and conduct a thorough QA work prior to launch and on an ongoing basis post-launch
- Designing, creating, coding and maintaining the content of the websites/jump pages/landing pages/creative assets
- Anticipating and providing support in solving technical issues
- Specialized in CSS, HTML, WordPress, Java, ASP.net, C#, JavaScript.
- Perform full SEO site audits and analysis (technical, analytics, content, social, etc.)
- Perform on and off page technical SEO audits and present recommendations to site owners

CONTACT INFORMATION

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Address: 13 NY 6, Gugulethu, Cape Town, 7750

E-Learning Administrator

Walter Sisulu University | October 2018 - December 2018

- Providing assistance to e-Learning Specialists.
- Repairing and maintenance of electronic equipment relating to instructional media at the CLTD Learning and Teaching Centres.
- Evaluating and testing of new instructional equipment, and liaison with other technical staff, specialists and advise on purchase of such equipment.
- Provide telephonic and online assistance to lecturers and students in e-learning related matters.

ICT Support Intern

BCX | December 2017 - September 2018

- Conduct ICT training for public library users and ensure that ICT hardware, software and network connectivity are maintained.
- Ensure adherence to ICT policies and guidance.
- Provide support to the Librarian on the usage of ICT.
- Assisting individual Library users with basic computer skills (OPAC, Internet, e-books and other electronic media, etc.).
- Assisting small groups of Library users with basic computer skills.
- Provider orientation to new Library users on ICT services.

R E F E R E N C E S

Mr. A Wakeni | E-Learning Specialist (CLTD) |
078 338 4348

Ms. L Stuma | E-Learning Administrator (CLTD) |
078 730 3263

Mr. S Lena | Technical SEO Specialist |
081 417 1058

Ms. Z Dyubeni | Digital Lab Project Manager |
060 941 9077

EDUCATION

Cape Peninsula University of Technology

MICT | January 2019 - Present

Masters of Technology in Information and Communication Technology

- Distributed Systems & Cloud Computing
- Research Project & Report
- Routing Protocols & Algorithms
- Artificial Intelligence, Operating Systems Mathematics & Statistics

Walter Sisulu University

BTech | January 2017 - December 2018

Bachelor of Technology in Information and Communication Technology

- Thesis on Hackathon integration for programming learning
- Advance Routing and Switching
- Advance project management

Walter Sisulu University

National Diploma | January 2014- December 2016

National Diploma in Information Technology

- IT skills
- Java Programming
- Connecting networks & architecture
- Project Management
- Routing and Switching

National Institution of Information Tech

National Certificate | March 2012 - June 2013

National Certificate in Web Design & Development

- CSS
- ASP.NET
- C#
- SQL
- JavaScript

Wingen Heights Secondary School

Matric/ Grade 12 | January 2007- December 2011

- Physical Science
- Accounting
- Engineering Graphic and Design
- Mathematics
- English
- IsiZulu
- Life Orientation

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